



Standard Pre-Observation Planner

The FORMula: 101 Must-Have Forms for Instructional Coaches

Teacher : _____

Date: _____

LESSON BASICS

Observation Date: _____

Lesson: _____

What part of the lesson will the coach observe?

- Entire Lesson Beginning
 Middle End

How will students work?

- Individually Whole Group
 Small Groups

How much time are you planning for?

- 10-15 minutes 15-30 minutes 30-45 minutes 45-60 minutes

LESSON DETAILS

What exactly will the coach look for?

How will you engage the students in the learning?

How will you differentiate instruction?

What instructional materials will you use?

How will you check for understanding?

Is there anything else you would like the coach to specifically look for during this lesson?